



WEALD LIVING

BY SAXON WEALD

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## LEASEHOLDERS' APPLICATION TO ALTER YOUR HOME

PLEASE COMPLETE ALL PARTS OF THIS FORM AND RETURN IT TO:

Weald Living, Saxon Weald House, 38-42 Worthing Road, Horsham RH12 1DT

or email a copy to [info@wealdliving.com](mailto:info@wealdliving.com).

NAME:

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EMAIL:

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PHONE NUMBER:

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ADDRESS:

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POSTCODE:

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WHAT FLOOR DO YOU LIVE ON? (GROUND, 1ST, 2ND ETC.)

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WHAT TYPE OF ALTERATION ARE YOU CONSIDERING (PLEASE TICK):

Kitchen

Doors / windows

Satellite  
dishes/aerials

Bathroom

Gas

Minor works

Electrical

Other

OUTLINE THE PROPOSED ALTERATIONS/IMPROVEMENTS TO YOUR HOME:

LIST DETAILS OF ALL THE PROPOSED CONTRACTORS, CONSULTANTS, ARCHITECTS AND TRADESPEOPLE:

NAME	TRADE OR SERVICE (PROFESSIONAL REGISTRATION NUMBER)	CONTACT DETAILS

PLEASE ENSURE YOU INCLUDE THE FOLLOWING WITH YOUR APPLICATION:

Full specification of the proposed works

Documentation, including plans and photo/drawings in support of this application.

Building control completion / approval letter.

District council planning permission.

Provide evidence that the work will be carried out by a competent person in a professional manner and the contractor is registered with a registered trade or professional body e.g. Gas Safe, ELECSA, or FENSA etc. as appropriate.

ALL LEASEHOLDERS MUST SIGN THIS FORM BEFORE AN APPLICATION CAN BE MADE:

PRINT NAME:

SIGNATURE:

DATE:

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